

WOODWINDS COUNCIL OF CO-OWNERS BOARD MEETING MINUTES

Date: Monday, December 17, 2012**Location:** 2102 Green Watch Way #300, Reston, Va. 20191

Attendees – Board members, Management

✓	Name	Position
	Eric Orr	President
✓	Patrick Shagena	Vice President
✓	Teri Jaeger	Treasurer
✓	Gavin Wright	Secretary
	Richard Harrison	At Large
✓	Diana Fritts	Property Manager, Horizon Community Services

Meeting called to order by Teri at 7:00PM.

Approval of Minutes –

Teri moved to accept the October meeting minutes as amended. Passed unanimously.

Teri moved to accept the November meeting minutes as amended. Passed unanimously.

Report of OfficersPresident's Report

No president's report.

Treasurer's Report -

Appears Woodwinds should end the year very close to predicted budget, and hope to be slightly under budget. Some major categories we may be over budget on include Water/Sewer, General Repairs, and Tree Care. Some major categories we may be under budget on include Snow removal, and Landscaping. Treasurer also suggested we monitor Woodwinds accounts as they approach \$250,000.00 to insure we split out another account if needed to make sure we stay within FDIC insurance requirements.

Manager's Report -

Covenant violation hearings for recent trash violation will be heard in Jan meeting.

Old Business

Application for new living room sliders was reviewed and approved for 11607 WBC.

Board waived \$50 assessment for trash violation at 11607 WBC contingent upon no other violations during the 2013 calendar year.

New Business

Teri moved to pursue contract with NOVA painting to paint 8 entry ways from 2100-2110 GWW + 11612-11616 ISC if they honor the quote provided early this year in the amount of \$9,650.00. Passed unanimously.

Board approved new window application for 11600 WBC.

Teri moved to have Maple Leaf clear all remaining leaves off of the roofs of all units asap. - Passed unanimously. Diana will follow up with Blade Runners once the roofs are clear to see if we have a final leaf pick up remaining.

Action Items

Board to discuss removal of privately owned lollipop light near pavilion on 1/17/13 meeting.

Diana to have branch removed from Carport #4.

Board Member appointments and offices will be discussed on 1/17/2012.

Executive Session

No executive session.

Adjournment

Closed at 8:03 PM.

Date of Next Meeting

The next Woodwinds Board Meeting will be held on Thursday, January 17, 2013 at 7:00 p.m. at 2102 Green Watch Way #300.