

## WOODWINDS COUNCIL OF CO-OWNERS BOARD MEETING MINUTES

**Date:** Tuesday, June 19th, 2018

**Location:** 2102 Green Watch Way Unit 300, Reston, VA 20191

### ATTENDEES

	Name	Position
✓	Eric Orr	President
	Vacant	Vice President
✓	Teri Jaeger	Treasurer
✓	Kathy Ko	Secretary
	Peter Sarandinaki	At Large
✓	Diana Fritts	SCS Property Manager

**Meeting called to order** by Eric at 4:41PM pm

**Votes approved via email prior to June meeting:**

**eVOTE:** June 1<sup>st</sup>, 2018 – Board voted to not approve Architectural request from 2114 GWW #201 for existing roof extension over rear balcony. Current extension will remain in place until next phase of balcony work is completed. Include in contract that EV Air inspect and modify flashing at 2114 GWW Units 301 and 201.

**Acceptance of Minutes:** No Minutes were presented for approval.

**Member Forum:** None

**Report of Officers**

**President's Report:** None

**Treasure's Report:** None

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**Action Items:****Existing Action Items:**

37 - Closed

45 - Open

66 - Closed

68 - Open

69 - Closed

73 - 78 - Closed

**New Action Items:**

- Reston Association
- Carport Roof Replacement: Board reviewed 3 carport roof replacement proposals from 3 vendors. Based on review, Cutting Edge was chosen as the vendor to replace the carport roof based Cutting Edge's proposal to replace all plywood with brand new wood, the proposal cost was midpoint between all three vendor proposals, and the years of relationship and reliability of their work for Woodwinds and all repair projects that have been completed over the years.

**VOTE:** Teri moved, Eric second; All approved.

- Architectural change request from Michelle Littleton 11636 ISC to replace windows

**VOTE:** Teri moved, Eric second; All approved with additional needed information below.

- Diana to follow up and find out the width of the frames between the panes.

- Contract Cutting Edge to clean gutter tops and sweep roof tops.

**VOTE:** Teri moved, Eric second; All approved.

- Finley Asphalt & Sealing Inc – Trail Repair: Diana to follow up on to-dos with Finley before final balance is paid out.

- Need to complete clean-up of leftover asphalt surrounding the new trail

- Remove Don Jon immediately

- Repair Reston Association's asphalt that was damaged by Finley during asphalt trail installation by golf course
- Federal Pacific Breaker Boxes: Teri brought to board's attention a recent article on Washington Post regarding safety concerns for Federal Pacific electrical boxes. This company's electrical boxes were widely used during the time when Woodwinds homes were being built in the 1970's. However there have been numerous safety concerns regarding these boxes and in light of the recent article, Teri felt that we need to consider replacing our current electrical boxes.
  - Diana to request proposal from our current vendor, Dixie Electric to replace the Federal Pacific electrical boxes.

**Executive Session:** None

**Adjournment:** Meeting adjourned at 6:03 pm.

**Date of Next Meeting:** The next Woodwinds Board Meeting will be held Thursday, July 19th, 2018, 4:30PM at Teri's residence.