

**WOODWINDS COUNCIL OF CO-OWNERS  
BOARD MEETING MINUTES**

**Date:** Thursday, February 28, 2019

**Location:** 2102 Green Watch Way Unit 300, Reston, VA 20191

**ATTENDEES**

	Name	Position
✓	Eric Orr	President
✓	Peter Sarandinaki	Vice President
✓	Teri Jaeger	Treasurer
✓	Kathy Ko	Secretary
	Vacant	At Large
✓	Diana Fritts	SCS Property Manager
✓	Lila Lewis	Resident @ 11616 ISC Unit 100
✓	Judith Amstutz	Resident @ 11616 ISC Unit 201

**Meeting called to order** by Eric at 4:29PM

**Votes approved via email prior to August meeting:** None

**Acceptance of Minutes:** October and December 2018 minutes were submitted for approval. Eric moved, Teri second; All approved.

**Member Forum:** Two residents residing at 11616 Ivystone Court attended the member forum requesting that the board review the landscaping in their immediate building area.

Lila and Judith submitted a proposal, an estimate from Meadow Farms (Landscaping Company) was submitted to the board detailing the cost. Board will review proposal, Teri and Diana will be conducting a walk through of the Woodwinds with Blade Runners at a future date and compare costs. Board agreed to review and take proposal into advisement but no agreement yet on moving forward with proposal or request from residents at this time.

## Report of Officers

**President's Report:** None

**Treasure's Report:** None

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## Action Items:

### **Existing Action Items:**

**Chimney Inspections:** Scheduled for March 23, 2019 and letters will be sent to residents who require this service by following Monday.

**Finley Asphalt:** Diana spoke with Ryan to schedule Asphalt sealing for Spring of 2019.

**Parking Decals:** Eric ordered parking decals for 2019-2020 year. Cost was \$164.15

### **New Action Items:**

**Executive Session:** Called by Eric at 5:30PM; Out of session by 5:34PM

**Adjournment:** Meeting adjourned at 5:42 pm.

**Date of Next Meeting:** The next Woodwinds Board Meeting will be held Thursday, March 18th 2019, 4:30PM at Teri's residence.