

**WOODWINDS COUNCIL OF CO-OWNERS
BOARD MEETING MINUTES****Date:** Thursday, August 20, 2020**Location:** Virtual meeting via Zoom**ATTENDEES**

	Name	Position
✓	Eric Orr	President
✓	Peter Sarandinaki	Vice President
	Teri Jaeger	Treasurer
✓	Kathy Ko	Secretary
✓	Sydney Hannah-Holliday	At Large
✓	Diana Fritts	SCS Property Manager
✓	Resident Attendee 1	Resident
✓	Resident Attendee 2	Resident

Meeting called to order by Eric at 4:36 p.m.**Votes approved via email prior to meeting:**

- eVote on 7/22/2020 to approve the proposal from Cutting Edge to paint the door frames of the 42 townhome and patio homes, for \$3,990. Board approved unanimously.
- eVote on 7/14/2020 to approve bad debt write-off for two accounts, \$977. Board approved unanimously.

Acceptance of Minutes: None**Residents Forum:**

- Soil erosion at carport at Carports 1-4 with heavy erosion and muddy conditions at Carport 3. Muddy debris deterring residents from parking under carport. What can be done? Possible solutions: woodchips, retainer wall, grass plating, investigation of drainage behind units on Windbluff Ct.
- Requests a parking decal and removal of full names and addresses from meeting minutes.
- Concerns about trash was discussed, and the impacts of residents placing trash out too early. Trash, recycling, and debris remaining after collection is attracting new wildlife and adversely affecting curb appeal for the entire community. Attending residents would like to see others engaged in keeping the neighborhood tidy for all.

Report of Officers**President's Report:** None**Treasure's Report:** None

Action Items:**Existing Action Items:**

- LED light replacements – Not yet resolved, communications continue.
- Tasks as noted in Diana's Excel tracker
 - Item 110 Dixie Update on Panels – Analysis complete, ready to proceed
 - Item 111 Tree trimming - complete
 - Item 112 Stump removal - complete
 - Item 113 Pole Light – need confirmation that this is resolved. Several lights will be investigated
 - Item 114 – Dryer vents- complete
 - Item 115 – Repair Mailbox light - complete
 - Item 116 - Door frame color match – complete
 - Items 117 – 118: 11618 ISC bush and stone walls (11618-11620) – vendor will meet with Sydney to determine next steps
 - Items 119 – Raccoons - complete

New Action Items:

- Start analysis with Terry (Bladerunners) and Ron for possible solutions to ground saturation and erosion issue at Carports 1-5.

- Draft trash collection newsletter informing residents of collection times, curb-appeal issues, and general neighborhood cleanliness
- Investigate website settings to prevent searching of board participant names and addresses from the Woodwinds Website
- Remove fruit-producing plants at intersection of Ivystone and Windbluff courts.

Executive Session:

- Kathy Ko, Secretary, announced resignation from board – effective at close of meeting, today 8/20/2020. Pending tasks will be closed in coming weeks, regarding meeting minutes and website maintenance
- Planning for meeting of body for Annual Meeting
- Discussion of possibilities for a Welcome Committee and personalized contact for new owners.

Date of Next Meeting: The next Woodwinds Board Meeting will be held via Go To Meeting, at 4:30 p.m., Thursday September 17, 2020.

Adjournment: Meeting adjourned at 6:15p.m.